



**BUNCOMBE COUNTY**  
**INVITATION TO PREQUALIFY TO BID**  
For  
**CONSTRUCTION OF NEW PHASE AT COUNTY LANDFILL**

Date of Issue: April 7, 2025

Contractors interested in submitting construction bids for the C&D Landfill Phase 8 Expansion at the Buncombe County Solid Waste Management Facility, are invited to prequalify to bid in accordance with the Prequalification Policy established by Buncombe County.

**Contractors:**

Contractors required to prequalify to bid are: Licensed Contractors (Unlimited)

Only those Contractors who prequalify to bid in accordance with this prequalification procedure will be eligible to submit a construction bid for the Project indicated herein.

**Prequalify to Bid Package:**

Contractors wishing to prequalify to bid will find the Prequalification Form for Prime Contractor and scoring matrix attached. Applicants that score 80% or higher will prequalify. All firms that submit applications for prequalification shall be notified of the prequalification committee's decision. Buncombe County will not reimburse contractors for any costs incurred or associated with the preparation of applications.

**Deadline for Submittals:**

Completed prequalification forms may be submitted no later than 3:00 PM (EDT), on May 2, 2025. Forms may be submitted electronically via email or hand-delivered. The outside of the envelope or email subject line shall be clearly marked "Prequalification to Bid Package".

Proposals may be hand-delivered to:

Ron Venturella, Procurement Manager  
200 College Street, 4<sup>th</sup> Floor  
Asheville, NC 28801

or

E-mail: [ron.venturella@buncombenc.gov](mailto:ron.venturella@buncombenc.gov)

The County's capacity for email attachments is 9mb. It is the applicant's responsibility to ensure the prequalification forms are received prior to the acceptance time. Late applications will not be accepted. It is the responsibility of the applicant that their proposal is received. Receipt of documents can be verified by calling 828-250-4154.

**Project Description:**

This is for the construction of the C&D Landfill Phase 8 Expansion at the Buncombe County Solid Waste Management Facility in Alexander, North Carolina. Phase 8 construction will consist of a 4.7-acre C&D landfill expansion, including earthwork, a 2-foot thick soil base liner system, access roads, erosion control, earthen berms and swales, stormwater management and site stabilization.

Construction is anticipated to begin by July 2025.

Substantial Completion is anticipated to be no later than December 2025.

Contractors shall be prequalified without regard to race, religion, color, sex, or national origin, or disability.

Pursuant to the statute, this form gathers information about the contractors seeking to qualify for the work and provides a general format for the prequalification criteria. **Completing this questionnaire does not guarantee prequalification.** Evaluation of the submittal shall be performed by the prequalification committee in accordance with GS 143-135.8 and the County's Prequalification Policy (attached).

**PREQUALIFICATION DUE DATE/TIME:**

**May 2, 2025**  
(date)

**3:00pm EDT**  
(time)

**Submitted to:**

\_\_\_\_\_  
Contact Name receiving prequalifying packages

\_\_\_\_\_  
Agency/Institution

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State Zip Code + 4

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-mail address

**Project:** Buncombe County C&D Landfill Phase 8 Project  
Name of Project

Buncombe County Government  
Project Owner

81 Panther Branch Road, Alexander, NC 28701  
Project Location/Address

SCS Engineers, PC  
Project Engineer

July 2025  
Project Start Date (Approx.)

Seven Months June 2025  
Project Duration Anticipated Bid Date

Approximately 3 million  
Total Project Budget

**Project Description:** (An in-depth narrative of the details of the project, site, trades, LEED, etc.)

This is for the construction of the C&D Landfill Phase 8 Expansion at the Buncombe County Solid Waste Management Facility in Alexander, North Carolina. Phase 8 construction will consist of a 4.7-acre C&D landfill expansion, including earthwork, a 2-foot thick soil base liner system, access roads, erosion control, earthen berms and swales, stormwater management and site stabilization.

**SECTION 1. GENERAL COMPANY INFORMATION**

**1. a. Primary/Main office location**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Physical Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State Zip Code + 4

( ) ( )  
Phone number Fax number

\_\_\_\_\_  
Primary Contact Name

\_\_\_\_\_  
Secondary Contact Name

\_\_\_\_\_  
Primary Contact Email Address

\_\_\_\_\_  
Secondary Contact Email Address

[Matrix: 0-1 points. If completely filled in give 1 points. If not, give 0 points.]

**1. b. Biographical Summaries**

Attach names, titles, and brief biographical summaries of all corporate officers, including specific service with the applicant. Have you attached the biographical summaries? Yes No

[Matrix: 0-1 points. If not provided, give 0 points.]

## 1. c. Consistent Operation

Has your firm consistently operated under the company name used herein for at least the last five (5) years, and that all documented experience provided for this prequalification was achieved by personnel working directly for the applicant under the current company name?    Yes    No

[Matrix: 0-1 points. If not provided, give 0 points.]

## Organization

**1. d. Business Type** (check box) Corporation   Partnership   Limited Liability Company   Sole Proprietor   Joint Venture

Indicate your NC Statewide Uniform Certification: (check box):    MBE   HBE   AABE   AIBE   WBE   SDB   DBE

[See website link for more information: http://www.doa.nc.gov/hub/swuc.htm](http://www.doa.nc.gov/hub/swuc.htm)

\_\_\_\_\_ Other (specify) \_\_\_\_\_ Certifying Agency/State (specify)

Is your firm registered with the State of North Carolina to do business?    Yes    No

Is your firm owned or controlled by a parent or any other organization?    Yes    No

Describe Ownership if Yes: \_\_\_\_\_

List all other names your firm has operated as for the past five (5) years: \_\_\_\_\_

[Matrix: 0-1 points. If completely filled in give 1 points. If not, give 0 points.]

**1. e. Licensing Information** (Please provide all North Carolina professional licenses (including professional survey) required for you to perform your services.)

<u>NC License number/name of licensee</u>	<u>License Limit/Level</u>	<u>State/County/City Privilege License (provide copy)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has any license ever been denied or revoked?    Yes    No    If yes, please describe, \_\_\_\_\_

[Matrix: 0-1 points. If completely filled in give 1 points. If not, give 0 points.]

## 1. f. Type of Work Performed on a Regular Basis

Primary Scope of Work: \_\_\_\_\_

Secondary Scope of Work: \_\_\_\_\_

Other Scope of Work: \_\_\_\_\_

What type of work will you self perform (including project surveying) ? \_\_\_\_\_

The Contract Documents for this project will require that the employees of the applicant must complete 75% of the work on this project? Will the applicant self-perform 75% or more of the work    Yes    No

[Matrix: 0-4 points. If not, give 0 points.]

## Bonding

1. g. Attach letter, dated within the last 30 days, from your surety company, signed by their Attorney in Fact, verifying their willingness to issue sufficient payment and performance bonds for this project, on behalf of your firm and the dollar limits of that bond commitment, both single and aggregate. Surety company bond rating shall be rated "A" or better under the A.M. Best Rating system or The Federal Treasury List.

Have you attached a surety letter?      Yes      No

[Matrix: 0-2 points. If surety letter attached give 2 points. If not, give 0 points.]

**1. h. Have any Funds been expended by a Surety Company on your firm's behalf?**      Yes      No      If yes, explain

[Matrix: 0-2 points. If no funds expended by surety company give 2 points. If not, give 0 points.]

## Insurance

**1.i.** The minimum requirements of coverage are listed in the County's Construction General Conditions. Firms must indicate that they can provide evidence of insurance coverage, should they be the successful bidder by attaching a copy of their insurance certificate. Have you attached a copy of your insurance certificate?      Yes      No

- Workers Compensation Insurance as required by law and Employer's Liability Insurance Coverage with minimum limits of \$100,000.
- Comprehensive general liability with minimum limits of \$500,000 per occurrence for bodily injury and \$ 100,000 per occurrence/\$300,000 aggregate for property damage.

[Matrix: 0-3 points. If insurance certificate attached give 3 points. If not, give 0 points.]

## Financials

1. j. Attach latest balance sheet and income statement, if available, based on company type. Audited statements preferred. If not available, attach a copy of the latest annual renewal submission to the relevant licensing board. (Firm must submit financial data and may clearly indicate a request for confidentiality to avoid this item from becoming part of a public record.) Have you attached a balance sheet?    Yes    No

[Matrix: 0-3 points. If financials attached give 3 points. If not, give 0 points.]

## SECTION 2. GENERAL REQUIREMENTS

### Experience - Size/Capacity/Workload

**2. a. (1)** List the annual dollar value of construction work the company has performed for each year over the last (3) three calendar years (if applicable).

1 _____(yr)	2 _____(yr)	3 _____(yr)
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[Matrix: 0-3 points. For each year completed give 1 point each.]

2. a. (2) How many soil base liner system (geosynthetic-lined experience preferred) landfill expansion construction projects do you currently have under contract or in progress and what is their total dollar value?

- \_\_\_\_\_ (# of projects);
- \$ \_\_\_\_\_ (Current projects contract amount);
- \$ \_\_\_\_\_ (Projects current amount remaining to bill)

[Matrix: 0-1 points. If section completed give 1 points. If not, give 0 points.]

2. a. (3) What was your largest soil base liner system (geosynthetic-lined experience preferred) landfill expansion construction completed? \_

\_\_\_\_\_ Sq. Ft. \$ \_\_\_\_\_ ( Dollar Amount)

\_\_\_\_\_ Location \_\_\_\_\_ Year Completed

[Matrix: 0-1 points. If not provided, give 0 points.]

2. a. (4) Current Backlog \$ \_\_\_\_\_ (Dollar Amount)

[Matrix: 0-1 points. If not provided, give 0 points.]

2. a. (5) Do you have experience constructing soil base liner system (geosynthetic-lined experience preferred) landfill expansions in North Carolina? Yes No

If so, provide project descriptions (soil base liner system area, geosynthetic area, project budget, schedule, etc).

[Matrix: 0-5 points. If no, give 0 points.]

2. a. (6) Do you have experience constructing soil base liner system (geosynthetic-lined experience preferred) landfill expansions in mountainous topography? Yes No

If so, provide project descriptions (soil base liner system area, geosynthetic area, project budget, schedule, etc).

[Matrix: 0-5 points. If no, give 0 points.]

2. a. (7) List the three largest contracts currently under contract or in progress, including for each, the name of the project, owner, architect and/or GC/CMR and contact information below.

#1 –Project Name	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Number of Change Orders/Total Value	

Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	

<b>#2 –Project Name</b>	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Number of Change Orders/Total Value	
Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	
<b>#3 –Project Name</b>	
Description of Work Performed	
Contract Delivery Method (CM/GC)?	
Owner Name/ Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	
GC or CM Name/Representative	
GC or CM Address/Phone #/Email	
Number of Change Orders/Total Value	
Contract Dollar Value	
Percentage Complete	
Current Anticipated Completion Date	

[Matrix: 0-3 points for each project listed. For each project above, give 1 point for each positive reference from the owner, architect and GC/CMR.]

### Litigation/Claims

**2. b. (1)** Has your company been involved in any judgments, claims, arbitration or mediation proceedings, or suits within the last five years, whether resolved or still pending resolution?    Yes    No    If yes, state the project name(s), year(s), case number and reason why: \_\_\_\_\_

**[Matrix: 0-2 points. If company has not been involved in any of the above give 2 points. If they have, give 0 points.]**

**2. b. (2)** Are there currently any judgments, claims, arbitration or mediation proceedings or suits pending or outstanding against your company, its officers, owners, or agents?    Yes    No    If yes, state the project name(s), year(s), case number and reason why: \_\_\_\_\_

**[Matrix: 0-2 points. If there are no current judgments, claims, arbitration, suits or mediation pending give 2 points. If there is, give 0 points.]**

**2. b. (3)** Has your company ever failed to complete work awarded to it?    Yes    No    If yes, please provide project name(s), year(s), and reason why: \_\_\_\_\_

**[Matrix: 0-5 points. If company has never failed to complete work it has been awarded then given 5 points. If they have failed to complete work then, give 0 points.]**

**2. b. (4)** Have you ever paid liquidated damages on any project?    Yes    No    If yes, state the project name(s), year(s), and reason why. \_\_\_\_\_

**[Matrix: 0-3 points. If "Yes" without sufficient explanation, give 0 points. If "No," give 3 points.]**

**2. b. (5)** Has your present company, its officers, owners, or agents ever been convicted of charges relating to conflicts of interest, bribery, or bid-rigging?    Yes    No    If yes, state the project name(s), year(s), and reason why. \_\_\_\_\_

**[Matrix: 0 -3 points. If "Yes," give 0 points. If "No," 3 points.]**

**2. b. (6)** Has your present company, its officers, owners, or agents ever been barred from bidding public work in North Carolina?    Yes    No    If yes, state the project name(s), year(s), case number and reason why. \_\_\_\_\_

**[Matrix: 0 - 3 points. If "Yes," give 0 points. If "No," 3 points.]**

### **Safety Record**

**2. c.** List your company's Experience Modification Rate (EMR) for past three years. (Attach OSHA 300 Log for the last 3 years.) Have you attached OSHA 300 log?    Yes    No

Present Rate	Last Rate	Year before rate
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If these rates reflect corporate performance over a number of locations, please explain, to the extent possible, the performance experience of the location serving this project: \_\_\_\_\_

List any OSHA fines and Jobsite fatalities in the past 3 years with an explanation: \_\_\_\_\_

**[Matrix: 0-5 points. If EMR rate is less than or equal to 1 then give 5 points. If not, give 0 points.]**



### **Historically Underutilized Business (HUB) Plan**

**2. d.** Does the company currently have a documented plan for engaging subcontractor participation from Historically Underutilized Businesses?    Yes        No    If yes, please attach your company's HUB plan.

**[Matrix: 0-3 points. If company has a current documented plan give 3 points. If not, give 0 points.]**

### **SECTION 3. PROJECT SPECIFICS**

**3. a.** The assigned project superintendent for this project shall be: \_\_\_\_\_.  
Include a resume. Have you included a resume?                      Yes        No

**[Matrix: 0-5 points. If not provided, give 0 points.]**

**3. b.** The experience this superintendent has on this specific type of project is \_\_\_\_ years' experience \_\_\_\_ number of landfills with \_\_\_\_\_ square feet of soil base liner system (geosynthetic-lined experience preferred).

**[Matrix: 0-5 points. If 0-2 years give 1 pt, 3-4 years give 2 pts, 5-10 years give 4 pts, >10 years give 5 pts.]**

**3. c.** The assigned project manager for this project shall be \_\_\_\_\_.  
Include a resume. Have you included a resume?                      Yes        No

**[Matrix: 0-5 points. If not provided, give 0 points.]**

**3. d.** The experience this project manager has on this specific type of project is: \_\_\_\_ years' experience \_\_\_\_ number of landfills with \_\_\_\_\_ square feet of soil base liner system (geosynthetic-lined experience preferred).

**[Matrix: 0-5 points. If 0-2 years give 1 pt, 3-4 years give 2 pts, 5-10 years give 4 pts, >10 years give 5 pts.]**

### **Similar Projects**

**3. e.** The applicant must provide information on previous projects in order to verify that at least three (3) landfills with soil base liner systems (geosynthetic-lined experience preferred) with each equaling at least 750,000 square feet have been completed under the applicant's current company name within the last 10 years. Three (3) tables have been provided to include this information. If additional projects are needed to demonstrate that the above requirement has been met, please attach the information in the format listed below for the additional projects.

#1 –Similar - Project Name	
Description of Work Performed (include sizes, quantities, structures, performance specification requirements, i.e. permeability, and equipment utilized)	
Square Footage of Liner System	
Percentage of self-performed work	

Percentage of soil base liner self-performed	
Original Bid Amount	
Final Contract Amount (attach explanation of discrepancy)	
Contract Duration	
Actual Construction Duration	
Contract Delivery Method (CM/GC)?	
Owner Name/Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	

<b>#2 –Similar - Project Name</b>	
Description of Work Performed (include sizes, quantities, structures, performance specification requirements, i.e. permeability, and equipment utilized)	
Square Footage of Liner System	
Percentage of self-performed work	
Percentage of soil base liner self-performed	
Original Bid Amount	
Final Contract Amount (attach explanation for discrepancy)	
Contract Duration	
Actual Construction Duration	
Contract Delivery Method (CM/GC)?	
Owner Name/Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	
<b>#3 –Similar - Project Name</b>	
Description of Work Performed (include sizes, quantities, structures, performance specification requirements, i.e. permeability, and equipment utilized)	

Square Footage of Liner System	
Percentage of self-performed work	
Percentage of soil base liner self-performed	
Original Bid Amount	
Final Contract Amount (attach explanation for discrepancy)	
Contract Duration	
Actual Construction Duration	
Contract Delivery Method? (CM/GC)?	
Owner Name/Representative	
Owner Address/Phone #/Email	
Engineer Name/Representative	
Engineer Address/Phone #/Email	

[Matrix: 0-5 points for each project listed. For each similar project listed above give 2 points. In addition, for each project above, give 1 point for each positive reference from the owner, architect and GC/CMR.]

## SECTION 4. SIGNATURE

By signing this document, you are acknowledging that all answers are true to the best of your knowledge. **Any answers found to be falsified will bar you from being prequalified on this project.**

\_\_\_\_\_  
Company Name (as licensed in NC)

\_\_\_\_\_  
Physical Address

\_\_\_\_\_  
Mailing Address

a. Dated this day of: \_\_\_\_\_

Submitted by: \_\_\_\_\_

\_\_\_\_\_  
Signature By Authorized Officer

\_\_\_\_\_  
Print Title of Authorized Officer

Phone: \_\_\_\_\_  
Contact person's phone number

E-mail: \_\_\_\_\_  
Contact person's E-mail address

b. Notary Certification:  
North Carolina  
\_\_\_\_\_ County

I, a Notary Public of the County and State aforesaid, certify that \_\_\_\_\_, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Official Notary Seal or Stamp)

\_\_\_\_\_  
Signature of Notary Public

My commission expires \_\_\_\_\_, 20 \_\_\_\_

[Matrix: 0-2 points. If signature section fully executed with notary give 2 points. If not, 0 points.]

Buncombe County Phase 8 C&D  
Landfill Project Scoring  
Matrix

Form #	Description	Max Pts
1.a.	Primary/Main Office Location	1
1.b.	Biographical Summaries	1
1.c.	Consistent Operation	1
1.d.	Business Type	1
1.e.	Licensing Information	1
1.f.	Type of Work Performed	4
1.g.	Bonding - Surety letter attached	2
1.h.	Bonding - Funds expended by Surety Co. on firm's behalf	2
1.i.	Insurance certificate attached	3
1.j.	Financials - Listed/attached (0 or 3)	3
2.a.(1)	Experience - Annual dollar value last 3 years	3
2.a.(2)	Experience - Number of current projects under contract	1
2.a.(3)	Experience - Largest job completed	1
2.a.(4)	Experience - Current Backlog Amount	1
2.a.(5)	Experience - in NC	5
2.a.(6)	Experience - Mountainous topography	5
2.a.(7)	Experience - Currently in progress #1	3
2.a.(7)	Experience - Currently in progress #2	3
2.a.(7)	Experience - Currently in progress #3	3
2.b.(1)	Litigation/Claims - last 5 years	2
2.b.(2)	Litigation/Claims - Currently outstanding against company	2
2.b.(3)	Failed to complete construction contract	5
2.b.(4)	Paid Liquidated Damages on a project	3
2.b.(5)	Convicted of conflicts of interest/bribery/bid-rigging	3
2.b.(6)	Barred from public work in NC	3
2.c.	EMR rate less than/equal 1	5
2.d.	Documented HUB Plan	3
3.a.	Project Superintendent included resume	5
3.b.	Superintendent Experience	5
3.c.	Project Manager included resume	5
3.d.	Project Manager Experience	5
3.e.(1)	Similar Project Information 1	5
3.e.(2)	Similar Project Information 2	5
3.e.(3)	Similar Project Information 3	5
4	Fully executed including notary	2

Total

107

All scores 75% and above will be prequalified.